



# NOTICE OF DISENROLLMENT

## STUDENT WITHDRAWAL FORM



Bundy Canyon Christian School Policy

States you must give two weeks advanced notice withdrawing your child

CHILD'S NAME: \_\_\_\_\_ GRADE/CLASS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE NOTICE GIVEN: \_\_\_\_\_ EFFECTIVE DATE OF WITHDRAWAL: \_\_\_\_\_

REASON FOR WITHDRAWAL (please check all that apply):

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Moving

☐

Transfer to another school: \_\_\_\_\_

☐

Financial Reasons

☐

Personal Reasons

☐

Other: \_\_\_\_\_

Do you have any comments you would like to share? \_\_\_\_\_

Do you have a fee/balance? ☐ No ☐ Yes Amount: \_\_\_\_\_

How do you plan on paying off the balance? \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

PARENT ACKNOWLEDGMENT OF FINANCIAL RESPONSIBILITY: \_\_\_\_\_ Initials

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FOR BCCS USE ONLY:

☐

In Person

☐

Phone

☐

Email

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_